

**Payment of renewal fee  
(and additional fee for late payment)**

*(See the notes on the back of this form)*

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1. Your reference

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2. Patent number

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3. Which year are you paying for?  
*(In terms of the life of the patent e.g. 6th)*

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4. Amount of renewal fee

Amount of late payment fee

Total amount paid

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5. Name, address and postcode of the person  
paying the fee

Patents ADP number *(if you know it)*

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6. If next year you want the reminder that renewal is  
overdue sent to an address other than the address  
for service registered with the Office, you should  
enter details of this other address here and sign and  
date it. Otherwise you should leave this space blank.  
*(Permanent changes of the address for service should be  
notified by a separate letter.)*

Signature

Date

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7. Name, e-mail address, telephone, fax and / or  
mobile number, if any, of a contact point for the  
applicant

## Patents Form 12

### Notes

- a) *If you need help to fill in this form or you have any questions, please contact the Office on 08459 500505.*
- b) *Write your answers in capital letters using black ink or you may type them.*
- c) *If you have filled in part 6 of the form remember to sign and date it.*
- d) *For details of fees and ways to pay, please contact the Office on 08459 500505.*